

From the Principal, Mr. Kris Hackbusch

Welcome to Reno High School! We are very excited to have you as part of our Huskie family. The Reno High School tradition is one of academic excellence. Along your journey to college and career readiness, we hope you take advantage and enjoy participating in the many activities available on our campus. Keeping your academic goals at the forefront, we encourage you to participate in those extracurricular activities that are of interest to you.

This student planner serves 3 important functions. First, it is designed to provide you and your parent(s) or guardian(s) with essential information that can make your years at Reno High School a positive experience. The second purpose of this planner is to provide you a calendar to write down homework, upcoming assignments/projects and activities. Your student planner will help you stay organized! Finally, the student planner serves as the student hall pass with teacher/student sign in/out areas.

The purpose of this planner is NOT to eliminate personal contact between home and school. We invite you to contact school personnel whenever questions or concerns arise.

Again, welcome. We are confident that the long tradition of excellence in the classroom and extracurricular activities will continue. We encourage each of you to make the most of your time at Reno High School by exhibiting RESPECT, HONOR and STRENGTH in everything you do.

Sincerely,

Kris Hackbusch
Principal

Accreditation Goals

- Goal 1:** Increase achievement for all students by assisting them in breaking down obstacles to success.
- Goal 2:** Increase number of students earning core class credits by senior year.
- Goal 3:** Increase percentage of students completing more AP classes by graduation.

The Reno High School community
is built on the principles
of Respect, Honor, and Strength

Knowing that Respect, Honor, and Strength are the keys to my success, I hereby pledge the following:

Respect-

To show respect for others and myself, I will:

- o care for the building and the environment,
- o be considerate to all people I see each day,
- o be kind and helpful to those in need,
- o avoid behaviors that would put me or others in danger,
- o and because I respect myself, I will do all of this always- even when no one is watching.

Honor-

To maintain the values and traditions of the Reno High School community, I will:

- o be honest in all my behavior,
- o avoid the temptations of lying, cheating, stealing, and putting others down,
- o guard against allowing others to lie, cheat, steal, or harm others,
- o be proud of who I am, who my friends are, and what we do- even when nobody is watching,
- o welcome, embrace, and teach underclassmen about being honorable because they will soon uphold the traditions of Reno High School, and I want them to carry on our honorable reputation.

Strength-

To show personal strength in my daily life, I will:

- o accept and appreciate the diversity of my classmates and learn from people's differences,
- o support academic integrity at all times,
- o seek opportunities to become involved with a positive activity or organization,
- o improve my understanding of the world by using my education to prepare myself for my future,
- o keep on trying, even when things are difficult,
- o do what is right, even when nobody can see it, and even if others are not choosing the same path.

As a member of the Reno High School community, I hereby promise to abide by these principles of behavior in the coming school year.

Student Name _____

Student Signature _____

Date ____/____/____

Administrative Areas of Responsibility

Principal, Mr. Kris Hackbusch

Accountability
Community
Department Chairs
Budget
New Construction/Landscape
Field Trips
Professional Development
Strategic Plan/School Goals
Committed to Kids Reporting
Office Staff
Fundraising
Supervision
Evaluations

Vice Principal, Ms. Linda Feroah

12th Grade
Curriculum/Master Schedule-Lead
Counseling
Annual Report
Testing
Scholarships and Awards
Pre-Registration/Registration
Professional Development
Lockers
Supervision
Teacher Evaluations
Keys
Systems-IC
Graduation
Red House Project

Vice Principal, Mr. Robert LeVitt

10th Grade
Athletics
Discipline-Lead
School Calendar
Facilities Usage
Buildings & Grounds
School Police Requests
Substitutes/Comp Time
Supervision
Teacher Evaluations
School Safety Drills/Code Blue

Vice Principal, Mr. Mitch Chubb

11th Grade
Attendance-Lead
Student Activities/Leadership
MTSS Administrator
Fundraising
Faculty & Student Handbooks
Activities Handbook/Brochure
Supervision
Teacher Evaluations
504 Administrator
Count Day
HSPE

Dean, Mrs. C.J. Waddell

9th Grade
Discipline/Attendance/SARB
MTSS Committee
MAP Testing
Minor Discipline Referrals
Code Blue Team
Supervision
PBIS Committee Chair
Transportation
Frosh Seminar Committee
Foreign Language Department Lead

ACADEMIC GRADING

The basic grading system, grades nine through twelve, will incorporate the letter designation A, B, C, D, F, and Inc. For the purpose of computing grade point average, the letter grades will be transposed to the standard 4.0 scale: A = 4.0; B = 3.0; C = 2.0; D = 1.0 and F = 0.

Reports notifying parents of the student's progress in school are issued quarterly to each student who has been enrolled four or more weeks during the grading period. The responsibility for determining the grade rests with the classroom teacher. All grade reporting will be done on approved forms. The report will be distributed on the Friday following the close of the grading period.

The grade issued at the end of each semester reflects the student's work for the **entire semester** and is **not** an average of two nine-week grades. The semester grade, along with the credit earned, will be posted to the student's permanent record at the end of each semester. Credit will be awarded to a student who has been in attendance until the end of the semester, completed required work successfully, and taken the final examination.

ACCIDENTS AND ILLNESS

Students who become ill / injured during the school day must report to the clinic so that their parent(s)/guardian(s) can be notified and a street pass issued. No student should simply leave campus and go home due to illness.

ACTIVITIES CALENDAR

Students and parent(s)/ guardian(s) can view all of the athletic schedules and activities on the Reno High School Master Calendar on the Reno High School web site: <http://www.rhshuskies.com/> - Activities/Calendar. **Please be aware that schedules are subject to change, these calendars are for general reference only.**

ADVERTISING

The Assistant Principal/Student Activities must approve all advertising and campaign posters displayed in the school. This includes posters, announcements, signs, bulletin board displays, or any form of advertising promoting an in-school or out-of-school organization.

ASSEMBLIES

These are the procedures to be followed for assemblies:

1. Students will be called to the gym at the end of their third-period classes.
2. Students are to leave backpacks/books in their third period classrooms prior to passing to the assembly/gym.
3. Teachers are to lock classroom doors.
4. Teachers and students are requested to move quickly to the assembly/gym.
5. No food or drink is to be brought into the assembly/gym.
6. At the end of the assembly, students will return to their third period classrooms to retrieve backpacks/books and proceed immediately to their fourth-period classrooms.
7. Attendance at assemblies is mandatory.

ATHLETIC ELIGIBILITY

ELIGIBILITY PROCEDURES ARE CURRENTLY LISTED AND AVAILABLE IN THE WASHOE COUNTY SCHOOL DISTRICT ATHLETIC PACKETS. PACKETS ARE AVAILABLE IN THE ASSISTANT PRINCIPAL/ATHLETICS OFFICE.

ATTENDANCE POLICIES AND PROCEDURES

Regular attendance and compliance with the Washoe County School District Attendance Policy is important to your success at Reno High School. (Students are required to attend 100 percent of all scheduled classes in which they are enrolled, unless otherwise excused.) Students and parent(s)/guardian(s) are responsible for familiarizing themselves with the district and school policies and procedures.

It is important to note the following:

Parent(s)/guardian(s) notes are required to excuse absences for illness, medical, dental and legal appointments, family bereavement, and religious observances. In addition, parent(s)/guardian(s) are requested to prearrange legal, medical and dental appointments with the school attendance office and provide verification of the appointment. All parent(s)/guardian(s) notes and excuses must be submitted to the school's attendance office within three (3) school days of the absence and the student's return to school. Late notes result in the absence being classified "UNEXCUSED." **Absence notes will be processed before 7:50 am, at lunch, and after school until 3 pm.**

The note that you turn in to the office to clear an absence is extremely important. When you submit a note to the attendance office, be sure that your parent(s)/guardian(s) uses your legal first and last name, the specific date(s) and the reason for your absence, and a parent(s)/guardian(s) signature. When you use any name other than your legal name, you run the risk that your excused absence will not be recorded. Just remember, NO NICKNAMES, NO MIDDLE NAMES, *and USE YOUR LEGAL FIRST AND LAST NAMES ONLY.*

Parent(s)/guardian(s) are encouraged to call the school's attendance office prior to 9:00 am the day of an absence. The school will attempt to make telephone contact with parent(s)/guardian(s) after a student's absence if the parent(s)/guardian(s) has not called or an excuse has not been submitted to the office the day after the absence. Written verification of a student's absence is preferred within 72 hours when a parent(s)/guardian(s) verbally notify the attendance office of a student's absence.

Absences for extenuating circumstances must be prearranged with the school's attendance office and administratively approved. Every effort should be made to complete this process a week in advance of the absence. A note verifying the student's prearranged absence must be submitted to the school's attendance office within 3 (three) days of the absence and the student's return to school.

Appointments for driver's license testing, job interviews, military recruitment testing and interviews, and other such appointments are considered as "personal appointments" and will not be considered as excused absences from class. All such appointments should be made after school hours. When "personal appointments" cannot be made before or after regular school hours, the absence must be prearranged with the school's attendance office and administratively approved.

Students must obtain a street pass from the attendance office or the nurse's office to leave campus. **These requests will be processed before 7:50 am, at lunch, and after school until 3:00 pm.** Failure to obtain a street pass may result in the absence being classified as "UNEXCUSED". Fifth, sixth and seventh period absence for illness will only be excused if a student obtains a street pass or if a parent(/guardian calls to inform the office of the student's illness and sends a written excuse within two days of the student's return to school.

CANINE DRUG SEARCH

In an effort to be pro-active in the fight against drugs, the Washoe County School District Administrative Regulations allow for “canine searches of school hallways, lockers, classrooms, buildings, parking lots, and other school property through the use of a canine unit. A canine unit consists of a qualified handler, and a dog specially trained to detect illegal or prohibited substances, weapons, or bombs” (5144.10 #5). The purpose of conducting random canine searches is to provide a drug-free learning environment where all students feel safe.

If a teacher, administrator, other school official, employee, school police, or security personnel have a reasonable suspicion to believe that a student or students have in his/her/their possession a weapon or a controlled substance or material which is prohibited by law or school district policies, a search may be conducted of a student by the canine unit on campus. Such a search of a student may only be conducted on reasonable suspicion.

Washoe County School District has a “zero-tolerance” attitude regarding illegal drugs and related paraphernalia being brought into any school. We will have drug-detecting dogs on campus during the school day on several different occasions throughout the school year. We want a drug-free student body and a drug-free campus.

CITIZENSHIP

A part of education is having each student take responsibility for his/her own actions. Each teacher is, therefore, responsible for making an evaluation of the student's deportment and for recording the results of that evaluation on the report card. There shall be no penalty assessed in the academic grade for items associated with citizenship. The citizenship grade shall be placed on the permanent record.

The citizenship grade for the semester includes all citizenship marks given during the entire semester. As with the academic grade, there is no averaging the first nine (9) weeks with the second nine (9) weeks. It is suggested that the citizenship grade indicate a positive improvement on the student's part, if his/her behavior warrants it. Teachers are encouraged to contact parent(s)/guardian(s) when they feel the citizenship grade is dropping.

Citizenship and behavior off campus reflect upon all Reno High School students. Students who jaywalk or who litter or who use profane or abusive language toward citizens create a negative community image of all Reno High School students. We need the continued best behavior of all Reno High School students--on and off our campus--to convey the positive and best impression of our student body.

CLINIC PROCEDURES

All students will be required to obtain a written TIMED and DATED pass before they will be admitted to the clinic, unless the complaint or ailment is an emergency. Students are not to arrive at the clinic during passing. Clinic staff must obtain parent(s)/guardian(s) permission before a student can go home ill. The parent(s)/guardian(s) may be required to pick up the student in the clinic. **All prescription medications to be taken at school must be on record with the nurse or clinical aide.** Emergency contact cards must be filled out yearly so that parent(s)/guardian(s) can be reached quickly in case of an emergency situation requiring hospitalization or other medical treatment.

CONFERENCES WITH TEACHERS

Each teacher has a regular conference period. Parent(s)/guardian(s) who desire a conference with a teacher should call the high school office and request that the teacher call back and arrange a time for the conference. Emailing teachers is an effective means of communication. Email addresses are listed on the Reno High School website.

All visitors and parent(s)/guardian(s) must come to the high school office before going to talk with a teacher. Classes must not be interrupted for conferences between teachers and parent(s)/guardian(s) unless prior arrangements have been made.

CONFLICTS IN ACTIVITIES SCHEDULES

There are times when one student may simultaneously participate in several activities or in an organized sport and an activity. Although every effort is made to schedule practices and/or events so that students may participate in the maximum, conflicts will occasionally arise. Students should use these guidelines as they make decisions about such conflicts:

1. When a practice/rehearsal and an EVENT are scheduled simultaneously, the EVENT takes precedence.
2. When two practices or rehearsals are scheduled simultaneously, the student may select the one that he/she will attend. He/she must provide the advisor of both activities with at least 48 hours notice about his/her intentions.
3. If two EVENTS are scheduled simultaneously, the student is advised to make a decision based upon the activity to which he/she first made a commitment. That activity should take precedence.
4. In the case of a disagreement among parties concerned, the matter will be resolved by the Assistant Principal/Student Activities.

DANCES

Several dances have been scheduled by the Assistant Principal/Student Activities. Reno HS students NOT in good standing in the areas of attendance, discipline and/or academics may be excluded from any of the scheduled dances. Formal and semi-formal dances, such as the junior prom and the senior prom, are allowed to be scheduled off-campus. All other dances will be scheduled in the school cafeteria, gym or outside in the quad. Once a student leaves the dance, he/she **will not** be readmitted. All dancing must be appropriate for a school event. Any style of dance that is similar to "freaking" will not be allowed. Any infraction of the aforementioned rules will result in removal from the dance and/or disciplinary action.

Tickets for entry to a dance are sometimes pre-sold. Tickets will also be available at the door.

No hats or sunglasses allowed at dances.

Students are required to show their Student ID cards for dance entry.

The doors to the dance and sales of tickets will close no later than 1 hour after the start time depending on when the dance begins. After that time, no students will be allowed to enter the dance.

Dance Guidelines:

1. Guest pass for formal dances only - When bringing a guest who is not a Reno High School student, your student must stop by the assistant principal's office for a guest- pass application. It is a good idea to receive approval for the guest pass prior to making arrangements for tickets, apparel purchases, and dinner reservations.
2. Background checks - The Assistant Principal/ Student Activities will complete a background check prior to giving approval of a guest. Applications must be submitted to the assistant principal's office no later than three (3) days prior to the dance. **Guests with a single prior violation for substance abuse, violence, or drug use may only attend dances with a parent(s)/guardian(s) chaperone. Guests with more than one violation may not attend any school dances.**
3. Parent(s)/guardian(s) signature - Guest pass applications must be complete, including a parent(s)/guardian(s) signature.
4. Reno High School rules - All rules and regulations of Reno High School will be enforced for both the student and his/her guest. The goal of these efforts is to ensure your student has an exciting and enjoyable evening at the dance.
5. The dances at Reno High School are for students enrolled at Reno High School. The Reno High School policy for guest passes will be limited to individuals under the age of 21. Middle school students are not allowed to attend Reno High School dances.

DETENTION

Teachers have the option to refer students to the discipline office through the Reno High School Progressive Discipline Plan. One deterrent the discipline office uses is detention. Detention will be assigned by an Administrator or Dean. Detention may be at lunch or afterschool. Activities during Detention may be school beautification, character education packets or individual homework time in a quiet area. Parents will be notified.

DRESS CODE

As specified in Washoe County School District administrative regulations (5132), “the dress or grooming of all students must not present potential health or safety problems or cause distractions.” Specific prohibitions or limitations include, but are not limited to, the following:

Condition and Wear of Clothing

1. Nothing that distracts or poses a safety hazard.
2. No holes, rips, or tears that reveal the body.
3. No tight-fitting or revealing clothing.

Safety

1. No heavy winter coats inside.
2. No clothing that can pose a potential health or safety problem.
3. No gloves inside the building; no single glove at any time.
4. No jewelry or chains that can cause injury.
5. No hanging chains.
6. No **metal-spiked** or **metal-studded** accessories.

Tops/Skirts/Dresses

1. Tops must cover the upper- and middle-torso at all times.
2. Skirts must cover the lower torso with no skin showing between top and skirt.
3. Skirts and dresses must be at least mid-thigh in length; no mini-skirts.
4. No exposed undergarments.
5. No halter, tank or tube tops; no transparent, half or muscle shirts.
6. No exposed shoulders.
7. No low-cut necklines, exposed cleavage, or spaghetti straps.
8. No pajamas, lounge wear, or bath robes.
9. Inappropriate tops may not be covered with sheer shirts, sweat shirts or jackets.

Pants/Shorts

1. Must cover lower torso with no skin showing between top and pants/shorts.
2. No exposed undergarments.
3. No sagging pants or shorts.
4. No single rolled-up pant leg.
5. No exposed buttocks.
6. Belt buckle monograms must be appropriate.
7. No hanging or extended belt lengths.
8. No unfastened overalls.
9. No cut-offs.
10. Shorts must be hemmed and at least mid-thigh in length.
11. No mini-shorts; no spandex shorts.

Head Coverings

1. No head coverings or sunglasses brought in the building during school hours.
2. Head coverings (hats) will be returned to parent(s)/guardian(s) only.
3. Exceptions are made for religious or medical reasons.
4. No bandanas (all colors), do-rags (all colors), hairnets, surgical/shower caps, or hair picks at any time on campus or at any school-sponsored event.

Footwear

1. Proper footwear at all times.
2. No house slippers.

Language/Illustrations on Clothing

1. No obscene, vulgar, profane, or derogatory language or illustrations on clothing.
2. No sexual overtones or anything that promotes **weapons**, alcohol, drugs, tobacco, gang membership, or violence.
3. Nothing that may be deemed a safety issue.

Gang Attire

All items that have been identified as gang-related by local law enforcement agencies and Washoe County School District school police are prohibited. These may include, but are not limited to:

1. No dangling belts.
2. No chains.
3. No unfastened overalls.
4. No sagging pants/shorts.
5. No single rolled-up pant leg.
6. No hairnets, bandanas, or do-rags (all colors).
7. No blue or red shoelaces on footwear at any time; other colors may be deemed inappropriate as necessary to protect student safety on campus.
8. No altered insignias or graffiti.
9. No jewelry or belt buckles symbolizing any gangs.
10. No graffiti in or on personal belongings symbolizing any identified gang.

Consequences

If a student violates the dress code, the following progressive discipline will be followed:

First Offense

1. Parent(s)/guardian(s) notified;
2. Student must change clothing violation;
3. Student warned of consequences for second violation; and
4. Consequence/conference entered in student discipline documentation.

Second Offense

1. Parent(s)/guardian(s) notified;
2. Student must change clothing violation;
3. Assigned detention;
4. Student warned of consequence for third offense; and
5. Consequence/conference entered in student discipline documentation.

Third Offense

1. Parent(s)/guardian(s) notified;
2. Student must change clothing violation;
3. In-house suspension assigned;
4. Warned that any further violations will result in school suspension; and
5. Consequence/conference entered in student discipline documentation.

ELECTRONIC DEVICES

WCSD is proud to be a 21st century district and we promote responsible and thoughtful use of personal electronic devices to support student achievement. However, cell phones, iPods, PDA's and other electronic items should not interfere with the instructional process. Teachers and administrators reserve the right to confiscate a student's device if it is interfering with the learning process. The first time a student's personal electronic device appears to be a nuisance, it will be taken away and returned to the student at the end of the school day. Parent/guardians will need to come to the school to collect their child's personal electronic device any subsequent times the device is confiscated.

Students may possess or use electronic signaling devices, including but not limited to pagers, beepers, and cellular/digital telephones, provided that the use of such devices does not interfere with the instructional process.

Electronic signaling devices shall not be carried into classrooms during assessments, semester exams, or other testing situations.

Inside school buildings and during the school day, electronic signaling devices shall be in the “off” position unless the devices are being used for instructional purposes. Students should not be allowed the use of electronic signaling devices as a “time filler” during instructional time.

Consequences:

First Offense:

1. Device will be confiscated.
2. Parent notified.
3. Student reminded of policy.
4. Warning given of future consequences.

Second Offense

1. Device will be confiscated.
2. Parent notified.
3. Device returned to parent/legal guardian only.
4. School consequences determined for “insubordination” or “disregard for school rules” if necessary.

Third Offense

1. Device confiscated.
2. Parent notified.
3. Device returned only to parent/legal guardian.
4. School determined consequences for “insubordination” or “disregard for school rules” if necessary, electronic device privileges shall be revoked for **90 school days**.

Fourth Offense

1. Device confiscated.
2. Parent notified.
3. Device returned to parent/legal guardian.
4. School determined consequence for third offense for “insubordination” or “disregard for school rules” if necessary, device privileges revoked for remainder of student’s school year.

Appeals: A parent or legal guardian shall have the right of appeals to the Superintendent or his/her designee regarding fourth or subsequent offenses. The request for appeal shall be submitted in writing directly to the Superintendent or the Superintendent’s designee within ten (10) working days after the determination of a fourth offense.

GUIDANCE COUNSELORS

The purpose of the guidance department is to help students in planning their high school program and in resolving personal problems. Students who need to speak with guidance counselors should sign up for appointment times unless an emergency situation exists. Information concerning colleges and careers is also available from the guidance office and the career center.

GUESTS

Guest passes are **never** issued to non-students during school hours. Non-students found on campus without valid reason are subject to arrest for trespassing. At no time will children, not of high school age, be allowed on campus or in a classroom. Any student bringing a child to school will be asked to leave the premises.

HALL PASSES

No student, during a class or study hall period, is to be in the halls, in the restrooms or on the school grounds without an authorized pass from a teacher or from a member of the central office staff. No teacher or other authorized person is to send a student during a period, to any classroom, study hall or other designated area in the building or on the school grounds, without a pass. No hall passes will be issued the first 15 minutes of the class period. The Student Planner will serve as the student hall pass. **Students must have their teachers sign the hall pass section in their planners prior to leaving class. Forgery of hall passes may result in assignment to detention or suspension from school.**

HOMEWORK REQUESTS

Homework requests for students who have missed school due to illness or injury should be made to the student's counselor (only after the student's third day of absence).

The parent(s)/guardian(s) should make such a request at least twenty-four (24) hours prior to the time the homework assignments are to be picked up. It is necessary for teachers to be provided with ample time to collect materials and to write assignments.

Homework assignments will be held in the main office and may be picked up there unless alternative arrangements are made by the parent(s)/guardian(s).

INTERNET SAFETY AND PUBLIC NETWORK ACCEPTABLE USE

Access to the Internet and public networks through the Washoe County School District shall be for the purpose of facilitating the acquisition and exchange of information in support of achieving district educational objectives and accessing the best available research on student learning and K-12 curricula. The Internet is both an invaluable gateway to educationally important information and a source of potentially harmful information to minors. Use by Washoe County School District employees and students must be responsible and in concert with federal and state law, the acceptable use policies of public access networks, and district policies, administrative regulations and procedures. Internet safety and responsible use will be fostered through the implementation of regulations and procedures that will include technology protection measures and the monitoring and supervision of users. Internet and public network access through the Washoe County School District is a privilege that may be revoked by the district at any time for behavior and actions contrary to this policy and regulation.

Improper Use

Improper use of the Washoe County School District network and public-access networks by a student or staff member may result in consequences including, but not limited to, a verbal warning, written reprimand, temporary or permanent loss of access privileges to the Washoe County School District and public-access networks, or other consequences as deemed appropriate. Examples of improper use include, but are not limited to, the violation of federal or state law, the acceptable-use policies of public access networks, or Washoe County School District or school policies, administrative regulations and procedures.

LIABILITY

All students are responsible for any instruments, books, equipment or other items that they have on campus, whether they are owned by the students or have been entrusted to the students by the Washoe County School District or others.

Please be aware that the Washoe County School District is not an agent for any student and is not responsible for any loss, theft, or damage to any such items, whether in the student's possession or stored/left on campus or other school property.

LIBRARY

The library/media center is open from 7:00 a.m. to 3:30 p.m. daily. Students must present their I.D. card in order to check out books. The I.D. card has a barcode and indicates that a book deposit has been paid. Also, the student I.D. card must be presented to the librarian to Internet use every time a student uses the Internet. The card shows that the student and parent(s)/guardian(s) have signed and agree to the Washoe County School District Internet Acceptable Use Policy and that permission is current.

Rules for the library are:

1. Students must have signed passes from their teachers if in the library during class time without teacher supervision.
2. Two students at a time are allowed from study hall if space permits.
3. Books are circulated for a three-week period and may be renewed if there are not holds on the material.
4. Late fees are 10 cents per school day.
5. Students with overdue books will not be permitted to check out other books until the overdue books are returned and associated fees are paid.
6. Lost or damaged books must be paid for in full cost.
7. No food, drink, electronic devices, or cell phones are allowed in the library or library computer lab.

LOCKERS

Each student is assigned one (1) locker in the corridor for books and outer clothing and one (1) locker in the gym area for gym clothes. Book lockers are assigned through the central office. Gym lockers are issued through the physical education department for those students enrolled in physical education.

Students are **not** to share lockers or give their combinations to other students. Additionally, in the event the locker is defective or the locker combination does not work, the student is to report that fact to the office secretary and a maintenance repair form will be made out and given to the custodian.

The student **does not** have the exclusive right to possession of the locker or desk to which he/she is assigned and the school reserves the right to conduct searches of lockers and desks as outlined below. Each student shall accept and use the assigned locker or desk on such basis.

The search of a locker may be made:

1. To maintain discipline and to protect students from the introduction into the school of offensive or undesirable materials or
2. On the reasonable suspicion that the student is engaged in an activity that violates a law or a published school district rule.

Students must empty their lockers by the last day of school. **Following that day, custodians will empty all lockers, and the contents will be given to charity.**

LOST AND FOUND

The lost and found is located in the cafeteria, next to the leadership room. Items can be retrieved before school and between class periods. Due to limited space, items left for an extended period of time will be sent to various relief agencies each nine-week period.

LUNCH

During the lunch hour, students are encouraged not to be in the building except the following areas: Cafeteria, cafeteria corridor, and the gymnasium (during inclement weather and during times of teacher supervision). Sometimes students will be asked to attend a meeting or to work with a teacher during the lunch period. In such situations, it is recognized that nutritional balance is important for both students and teachers. In such situations, all students and teachers are asked to carefully clean up their school environment, remembering that doing so helps our custodial staff. The library and the academic resource center (ARC) are accessible to students during the lunch hour (no food or drinks in these areas). Students may also be in the building for activity meetings or to receive academic help from teachers.

MEDICATION

Any student who must take medication on a regular basis must house that medication in the clinic. Locked cabinets are available for this purpose. Because employees of the Washoe County School District are not allowed to dispense aspirin to students, the parent(s)/guardian(s) of students may also house labeled bottles of aspirin in the clinic for their students.

MESSAGES

ONLY emergency messages from a parent(s) or guardian(s) will be delivered. Classrooms cannot be disrupted indiscriminately; therefore, messages from employers, friends or other relatives cannot be delivered.

OFF-CAMPUS BEHAVIOR

Students at Reno High School have off-campus privileges as provided by the Washoe County School District Board of Trustees. When students leave campus at lunch or at other times during the school day, their behavior reflects upon all students at Reno High School. **Hence, it is important for students to avoid littering, loitering, jaywalking, and other types of counter-productive behaviors that only serve to cause damage to the reputation of our school.** It is required that students leaving campus for lunch in the Village Shopping Center area use designated crosswalks and carefully place litter in the receptacles provided for that purpose.

PARKING

Faculty and staff, seniors and juniors may park their vehicles on the Reno High School campus in designated parking lot areas. All vehicles driven by faculty, staff, and student drivers **must** be registered with the school police office. Each driver will be issued an identification sticker that should be placed in the lower right front windshield and must be parked in the area designated by the identification sticker. Registration of vehicles should take place prior to September 14. After September 14, vehicles parked on campus without the appropriate identification sticker **may be towed at the owner's expense**.

The following regulations apply for all vehicles that are parked on Reno High School property:

1. All vehicles shall be parked **within** painted boundaries.
2. **"No parking"** areas include those areas with painted red "curbing", painted white "curbing", painted yellow "curbing", sidewalk approaches, and any fire/garbage lanes.
3. **No parking** is permitted within fifteen (15) feet of any fire hydrant or fire alarm box.
4. **The speed limit is 10 miles per hour on campus and in all campus lots**. Failure to adhere to this speed limit may result in the consequences listed later in this section as well as the issuance of a traffic citation from the School Police officers.
5. Sitting in cars before or during school and at lunchtime is not permitted. (Students may be confused with trespassers or with individuals engaged in illegal activities, if they are not in class during the school day.)

Students who violate these regulations will be subject to these consequences:

First Violation

A warning will be issued and a notice-of-violation card will be sent home.

Second Violation

The vehicle will be suspended from parking on the campus for ten (10) days and a notice-of-violation card will be sent home. Other consequences may also apply (detention, or suspension).

Third Violation

The vehicle will be suspended from parking on campus for the remainder of the semester/school year, and a notice of violation will be sent home. Other consequences may apply (detention, or suspension).

Any vehicle suspended from parking on the Reno High School campus and found on campus during the suspension time will be towed at the owner's expense.

In addition, Washoe County School District Administrative Regulation 5144.206 will be enforced regarding vehicles bringing onto campus any container of alcoholic beverage, any harmful drug or substance, or any weapon. District consequences, as well as vehicle suspension, will apply

Any student who must be called from class to move his/her vehicle because it is illegally parked and/or blocking the traffic flow will immediately receive a ten-day vehicle suspension. If this is the student's second violation, he/she will then automatically receive vehicle suspension until the end of the semester/school year.

Searches

A teacher, administrator, or other school employee designated by an administrator may search the person of any student, the personal effects in the student's possession, or the student's automobile parked on school grounds, under the following circumstances:

1. The search is conducted on the reasonable suspicion that the student is engaged in an activity which violates a law or published school district rule, regulation or policy; or
2. That the student is carrying, concealing or sequestering material the possession of which is prohibited by law or by published Washoe County School District rule, regulation or policy.

REGISTRAR

Services offered by the registrar include the following:

1. Requests for retrieval of missing grades or lost report cards;
2. Requests for official and unofficial transcripts;
 - (a) Official transcripts are requested from Docufide Secure Transcripts (see below).
 - (b) Unofficial transcripts are those which a student or parent(s)/guardian(s) requests for personal use.
3. The maintenance processes involved with the students' permanent school records;
4. The statistical and demographic reporting involved with student registration and withdrawal.

The registrar's office opens at 7:00 a.m. and closes at 3:00 p.m. The registrar goes to lunch from 11:45 a.m. to 12:45 p.m.

REPORT CARDS

Report cards are issued on a nine-week basis. Report cards are customarily issued one (1) week after the end of the nine-week period. At the end of the fourth (4th) week of each grading period, each student who, at that point, has an academic grade average of "C" or below will receive "notice of potential academic failure." This warning will be mailed to the parent(s)/guardian(s) with a general indication of the reason for potential failure (i.e., test results, poor attendance, assignments missing, homework not handed in, etc.)

The parent/guardian is asked to contact the teacher so that a strategy can be worked out to assist the student in raising his/her grade.

SCHOLARSHIP APPLICATIONS AND DOCUFIDE SECURE TRANSCRIPTS

Throughout the school year, announcements will be made concerning applications for a wide variety of scholarships. This information will appear in the daily announcements and will be placed on the scholarship announcement bulletin board. Any applications must be submitted before the end of the first (1st) semester.

It is the student's responsibility to submit the appropriate application and other materials required for scholarship consideration. It is also the student's responsibility to submit materials in accordance with the established guidelines, to provide necessary information when taking the ACT or SAT, to ensure that scores are sent to the Nevada State Department of Education. If scores are not sent to the Nevada State Department of Education, the student is not eligible for the Nevada Scholar program.

Docufide Secure Transcripts

All official transcripts for admission to colleges and universities or scholarships will be provided through Docufide Secure Transcript. Docufide is a convenient, secure, online service at a cost of only \$5.00 per transcript. Docufide verifies the arrival of each transcript at the college or university of the student's choice. Unofficial transcripts for other purposes will still be hand-processed by the registrar at no cost to the student. For more information, go to www.docufide.com.

SAFE SCHOOL

Bullying

The Washoe County School District prohibits bullying, harassment and discrimination on the basis of race, color, national origin or ethnicity, ancestry, sex, sexual orientation, gender identity or expression, religion, disability, marital status, genetic information, age, and military veteran's status.

If you believe you have been bullied, harassed or discriminated against, you have the right to file a complaint. The District also has a designated Title IX Coordinator who shall monitor and oversee compliance with state and federal laws and regulations, to include discrimination, bullying, and harassment. Your principal (or designee) or the District's Title IX Coordinator is available to explain and discuss: your right to file a District or criminal complaint; the District's complaint process, including the investigation process; how confidentiality is handled; available resources, both on and off campus; and other related matters.

What is Bullying and Cyberbullying?

Bullying is a form of emotional and physical abuse that is characterized by a power imbalance in which a bully chooses victims that he or she perceives as vulnerable. Bullying is deliberate and repeated over time. It can occur in different forms, for example:

- Physical bullying—poking, pushing, hitting, kicking
- Verbal bullying—yelling, teasing, name-calling, insulting, threatening
- Indirect bullying (also called “relational bullying”)—ignoring, excluding, spreading rumors, telling lies, getting others to hurt someone

Bullying also has major effects on the immediate bystanders, who may feel:

- pressured to participate in the bullying
- anxious about speaking to anyone about it
- powerless to stop the bullying
- increasingly vulnerable to being victimized themselves
- afraid of being associated with the victim or the bully
- guilty for not having defended the victim

With the spread of technology-mediated communication in recent years comes a new form of bullying that can occur anywhere and can take a similar toll on the victim. Cyberbullying is a growing form of bullying that involves sending or posting hurtful, embarrassing, or threatening text or images using the Internet, cell phones, or other electronic communication devices. Other forms of cyberbullying include creating Web sites that contain harmful or highly personal materials or images that may damage the victim's reputation or friendships, distributing questionnaires that poll classmates about a student's physical traits, and excluding victims from online groups. Since many students have access to the Internet outside of school, cyberbullying can occur at any time of day, and its effects can be difficult to avoid.

If you feel you are being bullied, please contact your counselor, any administrator, or the school police officer.

If this is an emergency outside of school working hours and you need immediate support please call 911 or call one of the following agencies:

Crisis Center: 1-800-273-8255 or 775-784-8090

- Local law enforcement:
 - Reno Police Department: (775) 334-2175
 - Sparks Police Department: (775) 353-2231
 - Washoe County Sheriff Department: (775) 328-3001
- **Secret Witness: (775) 329-6666 or text to 274637 Enter TIP725 + message**
- WCSD Counseling Administration: (775) 721-5284

Safe Talk for Teens

Safe Talk for Teens is an early intervention and prevention nonprofit resource center created for teenagers with unmet needs to help them and/or their parents talk openly and confidentially with a case manager with over 25 years of working with youth and families.

Call 775-823-2700

SCHOOL BUS

Bus transportation is provided by Washoe County School District for students living in the Reno High School attendance areas. Use of this transportation is a privilege. Transportation will be denied for any student who does not provide their school bus driver with an Official Student ID. Because of the large number of students riding each bus, safety precautions are of vital importance. The bus driver is responsible for student safety and welfare while students travel to and from school. It is, therefore, necessary for all students to follow the rules established and announced by their school bus driver. Failure on the part of the student to do so can result in temporary or permanent suspension of bus privileges. In such cases, the transportation to and from school becomes the responsibility of the student's parent(s)/guardian(s).

SCHOOL POLICE

Reno High School has been assigned school police officers by the Washoe County School District. These officers are on campus to provide for the safety and welfare of students, personnel, and property of the Washoe County School District. These officers are sworn law enforcement peace officers of the State of Nevada in and for the County of Washoe. This means that they have the same police powers as those held by a city policeman or a county sheriff's deputy.

At school or at any school activity, if students are approached by a school police officer, they should cooperate to their fullest with the officer. Failure to do so could mean that the student will face disciplinary action from Reno High School, and, in addition, could be subject to arrest by the officer for interfering with or delaying him from doing his proper duty. **Students must produce an official school ID, whenever requested to do so by authorized school personnel.**

SEMESTER TESTING

The Washoe County School District Board of Trustees has endorsed the giving of semester examinations as an educational experience that enables students to prepare for testing of an extended nature. Consequently, students in all courses for which a half-credit or more is awarded must take a final semester exam over the material included in that course. Taking the exam is one of the course requirements for all classes for which a half-credit or more is awarded. **Students are not allowed to take exams early.** Students not present when exams are administered must present an absence excuse in the customary way before being allowed to make up their exams. **Students who do not present an acceptable absence excuse will receive a zero on their exams.**

Students who present an acceptable absence excuse will be given an Incomplete (I) and will have a three-week grace period during which to make up the semester exam. If the exam is not taken during this three weeks, the teacher's grade book will reflect a zero for the semester exam and the student may, at the teacher's discretion, fail the course.

SKATEBOARDS, ROLLER BLADES AND SCOOTERS

Skateboards, roller blades and scooters are not allowed on campus or inside the building at any time. Because of the potential for damage to flooring, skateboards, roller blades and scooters may not be used in assembly performances. Students who persist in bringing skateboards, roller blades, or scooters to school will be subject to school consequences including detention, and suspension for insubordination.

SMOKING AND TOBACCO

Use of tobacco products and e-cigarettes is prohibited on Washoe County School District property. "Line of sight" from the school, as well as on the campus itself, will be employed to monitor and discipline students who are smoking on or near the campus. As part of the "line of sight" program, students will have the opportunity to participate in smoking cessation classes, however, if students continue to smoke, or use e-cigarettes, or use tobacco products either on campus or in "line of sight" of the school, consequences will occur.

1st time - Log in minor behavior tab and warning

2nd time - Behavior tab. School beautification and call home. Warning of suspension.

3rd time - Behavior tab. 1 day suspension (possible referral to district tobacco program).

4th time - Behavior tab. 3-5 day suspension (possible referral to Safe and Drug Free Schools Office).

SPORTSMANSHIP

High school athletics are based on the principles of good sportsmanship and friendly competition. This means that spectators cheer loudly, but never "boo," respect the decision of the official or umpire, and treat all opponents courteously. Our league rules require that winners, as well as losers, display good sportsmanship. Be modest winners and gracious losers.

It has been resolved by the NIAA to institute these general measures relating to sportsmanship at all high school activities and contests.

1. No confetti.
2. No megaphones.
3. No artificial noisemakers.
4. NO SIGNS, except authorized welcome signs.
5. No vulgar or suggestive wording on homecoming floats and signs attached thereto.
6. With the exception of the school fight song, the band or its individual members should not play except during time-outs or intermissions.
7. Cheers, not initiated by cheerleaders, are prohibited.

8. During basketball free throws, there should be no noise and no cheers.
9. Fans should cooperate by staying off the sidelines during football games, sitting in designated areas or remaining in back of barricades, if provided.

STUDENT CONDUCT CODE

Introduction

State law charges every teacher and principal with maintaining order and discipline among students; therefore, the Washoe County School District has developed rules, regulations and procedures which will establish and maintain an orderly learning environment in each school.

The following rules, regulations, sanctions and due-process procedures are designed to protect all members of the educational community in the exercise of their rights and duties, in all aspects of their school experience, including participation in extracurricular inter-school athletic competition and the school transportation program. Students, parent(s)/guardian(s), teachers and administrators share the responsibility of ensuring appropriate student behavior.

The complete statement of the constitutionally guaranteed rights and freedom of students, with the exercise of rights come, responsibilities and duties. Students are responsible for their own conduct and are expected to contribute positively to the learning environment of the school. No student may infringe on the rights of other students by disrupting the educational process.

Specifically, it shall be the responsibility and duty of each student to:

- 1. Attend all classes each day on time.**
- 2. Make a reasonable effort to learn.**
- 3. Respect the rights of others.**
- 4. Follow the reasonable instructions of teachers.**
- 5. Comply with the rules of the district and the school**
- 6. Submit to reasonable corrective action or punishment imposed by the district and its professional staff for violation of its rules.**
- 7. Obey all state and local laws and ordinances.**

Prohibited Conduct

Students at school-sponsored, off-campus events and those using district-sponsored transportation shall be governed by school district rules and regulations and are subject to the authority of school district officials. An incident, which constitutes the commission of a criminal act, shall be reported at once to the Washoe County School District's police department. The student's parent(s) or guardian(s) shall also be notified, if possible. The commission of, or participation in, or unlawful attempt of, any of the following activities or acts in school buildings or on school property is prohibited and may constitute cause for disciplinary action whether or not criminal charges result.

Criminal Offenses (As defined in applicable statutes or ordinances)

Violation of local, state or federal laws are enforced on properties of the Washoe County School District or at activities sponsored by the Washoe County School District. Examples of such laws are indicated below:

1. **Alcohol:** The possession of, sales, and furnishing alcoholic beverages.
2. **Arson:** The intentional setting of fire.
3. **Assault:** Physical or verbal threats with the intent and the ability to carry through with same.
4. **Battery:** A non-consented to, touching or application of, force to another person.
5. **Bomb Threat/False:** Willfully and maliciously destroying or injuring real or personal property.
6. **Burglary:** Illegal entry with the intent to commit a crime.
7. **Destruction of Property:** Willfully and maliciously destroying or injuring real or personal property.
8. **Disturbing the Peace:** Maliciously and willfully disturbing the peace of any person; maliciously and willfully interfering with or disturbing persons in the school.
9. **Explosive Devices:** The possession of explosive or incendiary devices.
10. **False Fire Alarms:** False reporting, of or transmission of, signal knowing same to be false.
11. **Fire works:** The possession of, sales, furnishing, use or discharge of same.
12. **Indecent Exposure:** An open, indecent or obscene exposure of his/her person or the person(s) of another.

13. **Larceny:** Stealing, taking, carrying away property of another.
14. **Libel:** A malicious defamation expressed to impeach a person's honesty, integrity, virtue or reputation.
15. **Marijuana:** The possession of, sales or furnishing of, marijuana.
16. **Narcotics:** The possession of, sales, or furnishing a controlled substance.
17. **Narcotics Paraphernalia:** The possession of, sales, furnishing or use of.
18. **Profanity:** Use of vile or indecent language.
19. **Resisting Officer:** Willfully resisting, delaying or obstructing an officer in the performance of duty.
20. **Robbery:** The unlawful taking of personal property from the person of another or in his presence, against his will, by means of force or violence or fear of injury.
21. **Rout/Riot:** Two or more persons meeting to do an unlawful act; two or more persons actually doing an unlawful act, with or without a common cause of quarrel.
22. **Stolen Property:** Receiving or possessing property of another, knowing or under such circumstances, as would cause a reasonable person to know they were so obtained.
23. **Tampering with Motor Vehicles:** Willfully break, injure, tamper, remove parts, and deface a vehicle; without consent of owner, climb into or upon a vehicle with intent to injure; to manipulate any levers while vehicle is at rest or unattended or to set vehicle in motion.
24. **Throwing substances at Vehicle:** To throw any stone, rock, missile or any substance at any motorbus, truck, or other motor vehicle.
25. **Trespass:** To be upon the property of another without permission of the owner and to stay upon same after warning. To be on school property or at a school function while on suspension from school.

26. Weapons:

- (a) Brandishing any knife, nunchaku, blackjack, slingshot, billy, sand club, sandbag, metal knuckles, explosive substance, dirk, dagger, pistol, revolver, or other firearm or other deadly weapon in a rude, angry or threatening manner or to use same in any fight or quarrel.
- (b) It is unlawful for any person to carry any concealed weapon commonly known as a knife, nunchaku, blackjack, slingshot, billy, sand club, sandbag, metal knuckles, explosive substance, dirk, dagger, pistol, revolver, or other firearm or other deadly weapon.
- (c) It is unlawful for any person to possess any weapon commonly known as a knife, nunchaku, blackjack, slingshot, billy, sand club, sandbag, metal knuckles, explosive substance, dirk, dagger, pistol, revolver, or other firearm or other deadly weapon, or to possess any other object which is used, or threatened to be used, in such a manner and under such circumstances as to pose a threat of, or cause bodily injury to a person.
- (d) For the purpose of this regulation, and consistent with both NRS 202.265 and 202.253. "Firearm" means: Any device from which a metallic projectile, including any ball bearing or pellet, may be expelled by means of spring, gas, air, or other force, or any device designed to be used as a weapon from which a projectile may be expelled through the barrel by the force of any explosion or other form of combustion.
27. **In addition,** violation of other federal or state criminal laws of local ordinances at school, at school-sponsored activities or on district-sponsored transportation is prohibited.

District Offenses

Acts, which disrupt and interfere with the educational process or with the rights of other members of the educational community, may lead to disciplinary action. The following non-criminal activities may also lead to disciplinary action:

1. **Alcoholic Beverage:** Being on campus, on district-sponsored transportation or at a school-sponsored activity after having consumed an alcoholic beverage.
2. **Disobedience, Insolence and Insubordination:** Students must obey the instructions of district personnel.
3. **Disruptive Conduct:** Conduct, which interferes with the educational process. **NOTE:** Serious situation may be handled under criminal sanctions.
4. **Fighting.**
5. **Forging** or using forged passes, excuses or other school documents.
6. **Gum Chewing** and eating food at inappropriate times or in inappropriate places as determined by the principal.
7. **Hazing:** Any act which forces another student to undergo a humiliating or abusive ordeal, as in initiations.
8. **Illegal Substance:** Being on campus, on district-sponsored transportation or at a school-sponsored activity after having used an illegal substance.
9. **Inappropriate dress and Appearance:** Dress and appearance must not present potential health or safety problems or cause disruption.
10. **Misconduct on School Vehicles:** Any action, which creates a safety hazard or distracts the attention of the driver.
11. **Plagiarisms and Cheating.**
12. **Possession and Use of Tobacco, Cigarettes, Chew, etc.,** on school property or at a school-sponsored activity.
13. **Sexual Harassment:** A student should not be sexually harassed, discriminated against, denied a benefit, or excluded from participation in any district educational program or activity as guaranteed by Title IX of the Educational Amendments of 1972. Sexual harassment is defined as the verbal or physical conduct of a sexual nature, imposed on the basis of sex, by an employee or agent of the school district or by the school district student. No student shall be denied or limited to the provision of aid, benefits, services or treatment protected under Title IX.
14. **Skateboarding:** The use of skateboards on Washoe County School District property is prohibited; and skateboards will not be allowed on Washoe County School District property at any time. District property will be posted to this effect.
15. **Spreading False or Unsubstantiated Information** in writing or verbally about a person and harming his/her reputation.
16. **Traffic violations on school grounds.**
17. **Truancy:** Being absent from school without a valid excuse acceptable to the district.
18. **Gang Activity:** As set forth in Administrative Regulations 5144.20

REFERENCE: Board Policy and Administrative Regulation 5144.1

SUBSTANCE ABUSE INTERVENTION PROGRAM

Any student who is a **first** offender for a substance abuse offense (other than selling or distributing controlled substances) will automatically receive a ten-day suspension from school. Building administrators or juvenile authorities may refer the student to a substance abuse intervention program. Seven (7) days of the suspension may be waived if the student participates in all sessions of the substance abuse intervention program. The student is required to attend four (4) consecutive weekly sessions of two (2) hours each which deal with the legal and pharmacological effects of substance abuse, and communication and coping skills, with at least one of his/her parent(s), with a guardian(s) or with another responsible adult who has approval of the principal and the program coordinator. A student enrolled in and regularly attending the substance abuse intervention program is also allowed to continue regular school attendance. A student and his/her parent(s) or guardian(s) may request to be enrolled in the substance abuse intervention program for educational and informational purposes even though the student is not under any disciplinary action by the school.

Any student in grades 7-12 apprehended on school grounds or school district sponsored transportation or activity as a **second** offender for a substance abuse offense, here defined as having consumed or being in possession of alcohol, an illicit substance, drug related paraphernalia, and/or a chemical or organic solvent to induce euphoria or hallucinations, will automatically receive a ten-day suspension from school. Five (5) days of the suspension may be waived if the student participates in an eight-hour substance abuse program paid for by the parent/guardian.

Any student in grades 7-12 apprehended on school grounds or school district sponsored transportation or activity as a **third** offender for a substance abuse offense, here defined as having consumed or being in possession of an alcoholic beverage, an illicit substance, drug-related paraphernalia, and/or a chemical or organic solvent to induce euphoria or hallucinations, shall be placed on emergency suspension; this initial suspension shall not exceed ten (10) school days, and is for the purpose of investigation, review, and determination of final action to be undertaken in this matter.

Administrative Regulation 5144.7 (page 3)

STREET PASS

Every student must obtain a street pass from the main office for the purpose of attending medical, dental, or legal appointments. The student should have the street pass signed, with the time of departure noted by the professional, and return it to the main office. The clinical assistant or school nurse must issue students who become ill during the school day a street pass before leaving campus. **These requests will be processed before 7:50 a.m., at lunch, and after school until 3:00 p.m.**

STUDENT BODY ACTIVITY DESIGNATION

A student body activity designation on the official student ID card entitles students to free admission at home athletic events, reduced rates at away games, and a free copy of each edition of the school newspaper. Money from the sale of student body activity passes support a variety of Reno High School student organizations and extracurricular activities. The cost of the student body activity designation is \$25.

STUDENT IDENTIFICATION CARD (OFFICIAL)

All students will be issued an official identification card as one part of their enrollment procedures. **This card is to be in the student's possession at all times when he/she is on school grounds.**

1. Students will be required to show their official student ID card when requested to do so by any school staff member or the school's police officers. A detention may be issued if a student is not able to produce his/her official student ID.

2. The student's official student ID card serves as his/her student body card. A student body activity designation and/or book deposit designation is noted on the front of the card as proof the student has paid the fee represented by that notation.

3. **A student losing his/her official student ID card will be required to purchase a replacement at a cost of \$5.00.**

4. Students must show student ID for dance entry. Students without their card will be charged an additional \$1.00.

SUSPENSION

Suspension is the temporary removal of a student from school or from school-sponsored activities. Students may be suspended for the following reasons:

1. Violation of any state law or local ordinance in a school building, on school grounds, or at a school-sponsored activity.
2. Violation of district or school rules or regulations established under school board policy. Specific examples of these violations are listed in Administrative Regulation 5144.1, PROHIBITED CONDUCT.
3. Student's actions or inactions at school or at school-sponsored activity, which disrupt, interfere with or pose a threat to the educational program, to other students, to visitors, or to the student personally.

The following special conditions of Washoe County School District policy apply to students who have been suspended:

1. **A student may not participate in extracurricular activities during the term of his/her suspension.**
2. Suspensions may be reflected in the student's class citizenship grade.
3. Parent(s)/guardian(s) shall be notified whenever a student is suspended.
4. If a grade of incomplete or a loss of credit results from any suspension, the student will have the opportunity to make up the work by attending summer school, evening school, correspondence school, or by taking credit by examination
5. **While a student is suspended, the student must be under direct supervision and responsibility of his/her parent(s) or guardian(s) and is not to be on or near any school campus unless the principal has given prior permission.**

In-School Suspension

Washoe County School District Administrative regulations permit the use of In-School Suspension (ISS) as a disciplinary option for high schools. ISS is designed to positively change behavior by socially isolating a student who has violated school rules. Instead of removing a student from school for inappropriate behavior, he/she is allowed the privilege of remaining at school in a highly structured environment. Typically, ISS will not be used as an option more than **twice** for a student and it does not exceed two (2) school days in length for a single incident of unacceptable behavior.

TARDY POLICY

Each time a student is tardy to class, the teacher must interrupt the flow of teaching to change the attendance screen on the computer to comply with Washoe County School District attendance-keeping requirements. The student's late entry, together with the interruption of teaching, constitutes a "classroom disruption," especially if that tardiness becomes habitual.

To encourage students to arrive on time to class, five minutes have been scheduled for hall passing. This is adequate time for reaching each classroom on campus. Consequently, when tardiness occurs, the citizenship grading scale will be affected.

Tardies

- 3 tardies = communication from teacher to parent via email, postcard or phone call.
- 6 tardies = referral to Discipline Office (teachers do not assign detention). Student will work on Tardy packet. Phone call home. 6th tardy may receive the next consequence.
- 6-9 tardies = referral to Discipline Office. Students will participate in School Beautification Project (SBP) lunchtime trash clean up detention. Phone call home.
- 10-13 = In-house suspension. Phone call home
- 14-up = Administrative Decision

TELEPHONE

Students must not use the office phone for personal calls except in emergency situations and with staff permission. In the event a student receives a call, he/she will be called out of class **only** in the case of an emergency. A phone is available in the main office for student use. **Hall passes should not be issued for students to use the telephone during the class period.**

VANDALISM AND PROPERTY DAMAGE

Our school buildings and equipment use taxpayers' money to construct, purchase, and maintain. Students who destroy or vandalize school property will be required to pay for losses or damages. If students willfully destroy school property, suspension and subsequent expulsion may be necessary. If a student should happen to damage something by accident, he/she should report it to a teacher or the office immediately. Students who, through negligent conduct, cause damage to school property will be responsible to make restitution for the damage.

VIOLENCE INTERVENTION PROGRAM

The Washoe County School District seeks to provide a safe school environment for all students, employees and guests. We recognize the importance an inviting, positive and safe school climate plays in the academic, social and emotional growth of our students.

As among siblings in any home, conflict may arise between and among students at school. The Washoe County School District promotes a non-violent, cooperative means of conflict resolution. We **will not** tolerate behavior that jeopardizes the safety of our students.

The Washoe County School District believes that students who are involved in acts of violence that jeopardize their own safety or the safety of others are in need of assistance. The Washoe County School District provides such assistance by providing a Violence Intervention Program.

Any student in grades 7-12 involved in an act of violence on school grounds, on school-sponsored transportation, during a school-sponsored activity off campus, may be referred to the Violence Intervention Program. The school principal, student services director, or the appropriate area assistant superintendent, will make referrals to the program.

Students involved in acts of violence may be suspended for ten (10) days. Seven (7) days of the suspension will be waived if parent(s) or guardian(s) and student attend four (4) consecutive weekly sessions of two (2) hours each. A student enrolled in the Violence Intervention Program is allowed to continue regular attendance at school after completing the first three (3) days of the suspension.

A student and parent(s) or guardian(s) may request to be enrolled in the Violence Intervention Program even though the student has not been involved in an act of violence.

Any student in grades 7-12 involved in a second act involving violence will be suspended for ten (10) days. Five (5) days will be waived if the student, as a condition of being readmitted into the Washoe County School District's educational program, receives counseling intervention or, if necessary, psychological evaluation by a staff psychologist and re-enrolls in the Violence Intervention Program.

For the purpose of this regulation, an act of violence is defined, but not limited to the following:

1. Assault;
2. Battery;
3. Bomb threats;
4. Disturbing the peace;
5. Robbery;
6. Fighting;

7. Hazing; or
8. Harassment.

If after administrative review of a disciplinary infraction it is determined that the student be allowed to continue his/her education within the Washoe County School District, a condition of such return may include attendance and satisfactory completion of the Violence Intervention Program.

While the intent of this regulation is to provide students and parent(s)/guardian(s) with information and activities focused on preventing future acts of a violent nature, it does not preclude the implementation of other forms of discipline as provided for in Washoe County School District Administrative Regulation 5144.5 Expulsion; 5144.6 Suspension; 5144.19 Transfer; or Nevada Revised Statutes.

WITHDRAWALS

A student withdrawing from the class prior to the completion of the course requirements during the first eleven (11) weeks will receive a "W" and **NO** credit. After the eleventh week, a student withdrawing from a class shall receive a grade of "F". A student withdrawing from a school without transferring will receive a "W" and **NO** credit. Students transferring to another school will receive a grade showing progress to date and **NO** credit.

Clubs & Organizations

Advisor List 2014-2015

Activity

Academic Olympics
Anime Club
Art Club
Asian Pacific Islanders
Chorale
Christian Club
Company/Student Store
Concert Band
Dance Club
Dread Club
Drama
Drumline and Color Guard
Environmental Club
FBLA
Fiber Guild
French Club
Gamers' Club
Gender Equality and Justice
Huskie Howlers
International Affairs Club
Interact Club
Jazz Band
JROTC Leadership Development
Key Club
Leadership
Literary Magazine (*Mirror*)
Marching Band
Mixed Choir
Mock Trial
National Art Honor Society
National Honor Society
Newspaper (*The Red & Blue*)
Orchestra
Ping Pong
Ski & Snowboard Club
Spanish Club
Student Council
 Freshman Class
 Sophomore Class
 Junior Class
 Senior Class
Vocal Motion
We the People
Yearbook (*Re-Wa-Ne*)
Young Democrats Club
Revised 6/3/2014

Advisor

Chris McCart /Michael Meinert
Mike Potter
Lauren Gandolfo
Valerie Rillon/SGM Rillon
David Gaunt
Valerie Rillon/SGM Rillon
Tomas Macaluso/Matt MacKay
Timothy Wood
Ron Rillon
Brad Naughton
Hannah Neace
Tim Wood
Scott Huber
Matt MacKay/Tomas Macaluso
Lauren Gandolfo
France Deschenes
Paul Goodfellow
Chris McCart
Brad Naughton
Chris McCart
Mike Potter
Timothy Wood
Rick Camacho/Ron Rillon
Patricia Lucas
Crystal Edwards
Christy Briggs
Timothy Wood
David Gaunt
Judy Spencer
Molly Moore
Matt MacKay/ Paul Goodfellow
Christy Briggs
Gerald Willis
Brent Busboom
Chris Mortara and Jason Mattick
Janet Hartman
Crystal Edwards
Rebekah Foster
Michael Edwards
Amy Beischel/Jamie Stone
Matthew Ochs/Tomas Macaluso
David Gaunt
Richard Clark
Elizabeth Walsh
Brent Busboom

Regular Bell Schedule		
	Start	End
1st Period	7:40	8:30
2nd Period	8:35	9:25
3rd Period	9:30	10:20
4th Period	10:25	11:15
Lunch	11:15	11:45
5th Period	11:50	12:40
6th Period	12:45	1:35
7th Period	1:40	2:30
1 HR. Delayed Start		
	Start	End
1st Period	8:40	9:23
2nd Period	9:28	10:11
3rd Period	10:16	10:49
4th Period	10:54	11:37
Lunch	11:37	12:07
5th Period	12:12	12:55
6th Period	1:00	1:43
7th Period	1:48	2:30
2 HR. Delayed Start		
	Start	End
1st Period	9:40	10:13
2nd Period	10:18	10:51
3rd Period	10:56	11:29
4th Period	11:34	12:07
Lunch	12:07	12:37
5th Period	12:42	1:15
6th Period	1:20	1:53
7th Period	1:58	2:30

Early Release- PD	Every	Wednesday
	Start	End
1st Period	7:40	8:23
2nd Period	8:28	9:11
3rd Period	9:16	9:59
4th Period	10:04	10:47
5th Period	10:52	11:35
Lunch	11:35	12:09
6th Period	12:14	12:57
7th Period	1:02	1:45
3 HR. Delayed Start		
	Start	End
1st Period	10:40	11:04
2nd Period	11:09	11:33
3rd Period	11:38	12:02
Lunch	12:02	12:34
4th Period	12:39	1:03
5th Period	1:08	1:33
6th Period	1:38	2:02
7th Period	2:07	2:30
Assembly Schedule		
	Start	End
1st Period	7:40	8:22
2nd Period	8:27	9:09
3rd Period	9:14	9:56
Assembly	10:01	10:51
4th Period	10:56	11:38
Lunch	11:38	12:09
5th Period	12:14	12:56
6th Period	1:01	1:43
7th Period	1:48	2:30

